Swiftpage E
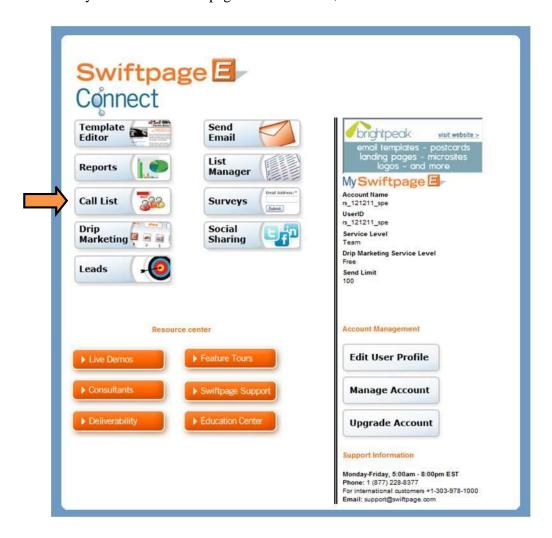
Quick Start Guide to:

Assigning a Call List

This Quick Start Guide provides the steps to assigning a call list to a Swiftpage User ID (**note**: this feature is available with the Team service level).

1. Go to www.swiftpageconnect.com.
2. Enter your account details at the top of the screen and click Submit.
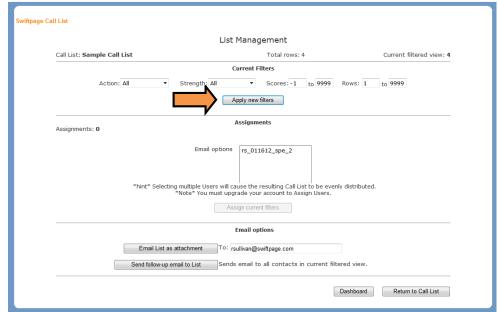3. Once you are on the Swiftpage Connect Portal, click Call List.
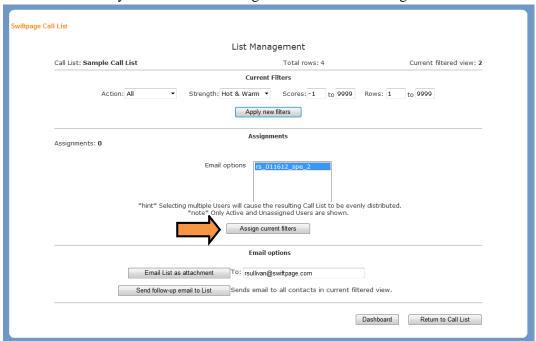
4. Select a call list.

5. Click List Management.

6. Filter the call list by choosing from the drop down menu options and entering a score range in the provided fields. Click Apply new filters.

7. Click List Management.

8. Select the User ID you would like to assign the list to. Click Assign current filters.

9. The Assignments section now displays the filters assigned to each User ID.