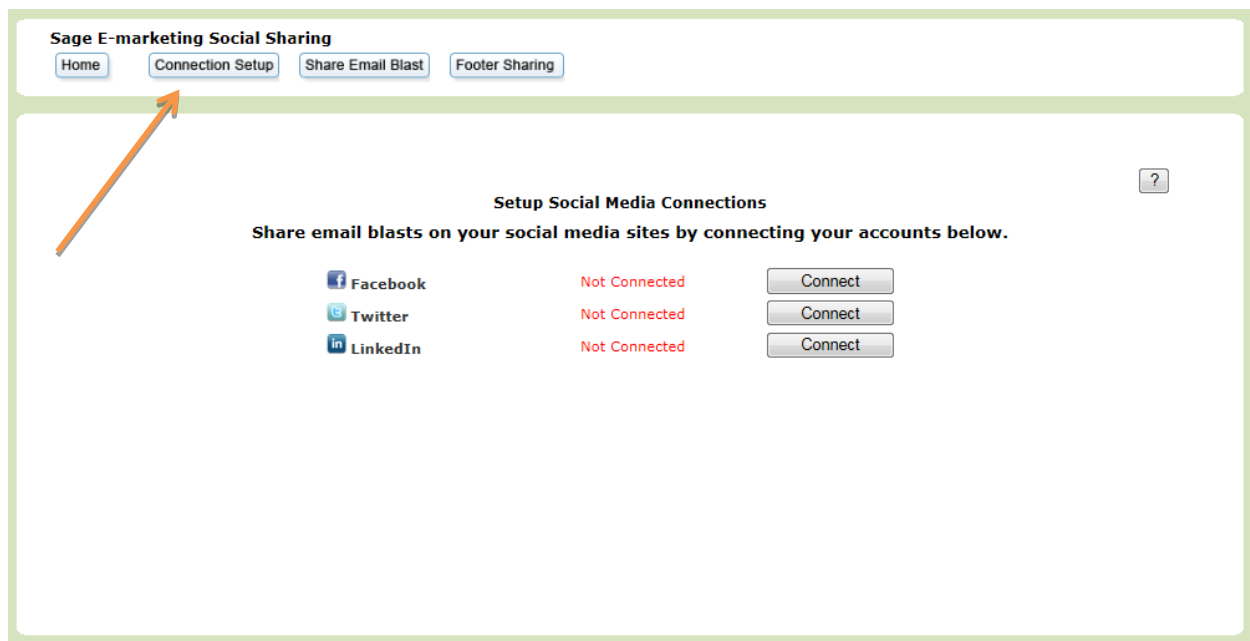![Sage E-marketing logo]

Quick Start Guide To:

Sage E-marketing Social Sharing – Connection Setup

This Quick Start Guide will guide you through how to set up and use the Sage E-marketing Social Sharing feature.

1. Go to www.Sageemarketing.com.
2. Input your account details at the top of the screen and click on Submit.
3. Once you are at the Home screen, click on Social Sharing.

![Social Sharing icon]

Upon opening the Sage E-marketing Social Sharing, you will see the following screen and automatically be placed into the page for Connection Setup:

4. This is where you connect your Social Media Accounts (Facebook, Twitter, LinkedIn). Click the "Connect" button next to the Social Media Product you would like to connect. You can choose one, two or all three of them.

5. This will route you to a Log In and ask for you to allow permission to connect the services. (below are images of each Social Media option and how they appear when connecting)

FACEBOOK:
Input log in credentials > Log In > Allow

Now you are connected!

Setup Social Media Connections

Share email blasts on your social media sites by connecting your accounts below.

Facebook	Connected	Ryan Sullivan	Disconnect
Twitter	Not Connected		Connect
LinkedIn	Not Connected		Connect

TWITTER

Input log in credentials > Authorize app

Now you are connected!

Setup Social Media Connections

Share email blasts on your social media sites by connecting your accounts below.

Facebook	**Connected**	Ryan Sullivan	Disconnect
Twitter	**Connected**	@RsullivanSP	Disconnect
LinkedIn	Not Connected		Connect

LINKED IN

Input log in credentials > Ok, I'll Allow It

Linked in®   Join Now

Grant **Sage E-marketing Social Sharing** access to your LinkedIn Account
Only allow access if you trust this application with your LinkedIn network information

Email: rsullivan@swiftpage.com

Password: ••••••••••

Until Revoked change

Ok, I'll Allow It   Cancel

Manage Sage E-marketing Social Sharing's settings. By granting access you agree to the LinkedIn Terms of Service

Now you are connected!

Setup Social Media Connections
Share email blasts on your social media sites by connecting your accounts below.

Facebook	**Connected**	Ryan Sullivan	Disconnect
Twitter	**Connected**	@RsullivanSP	Disconnect
LinkedIn	**Connected**	Ryan Sullivan	Disconnect

6. Now you have successfully connected your Social Media sites to the Sage E-marketing Social Sharing feature.

Note: If you are already logged into a Facebook, Twitter or LinkedIn account on your computer system, you will automatically be connected to that account within Social Sharing. If you do not want this, you must first log out of that Social Media Site before setting up the Social Media Connections within Social Sharing. If you want to completely remove your Social Media accounts from the Sage E-marketing App, you'll have to fully disconnect from the Social Media site itself. Directions of how to do so below, for each Site:

FACEBOOK

Click the Down arrow next to Home at top of page > Select Account Settings > Select Apps > Click the "X" next to the Sage E-marketing Social Sharing app > Remove

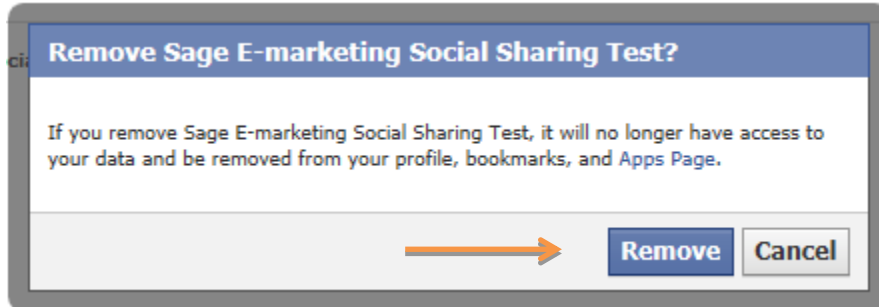## App Settings

You have authorized these apps to interact with your Facebook account:
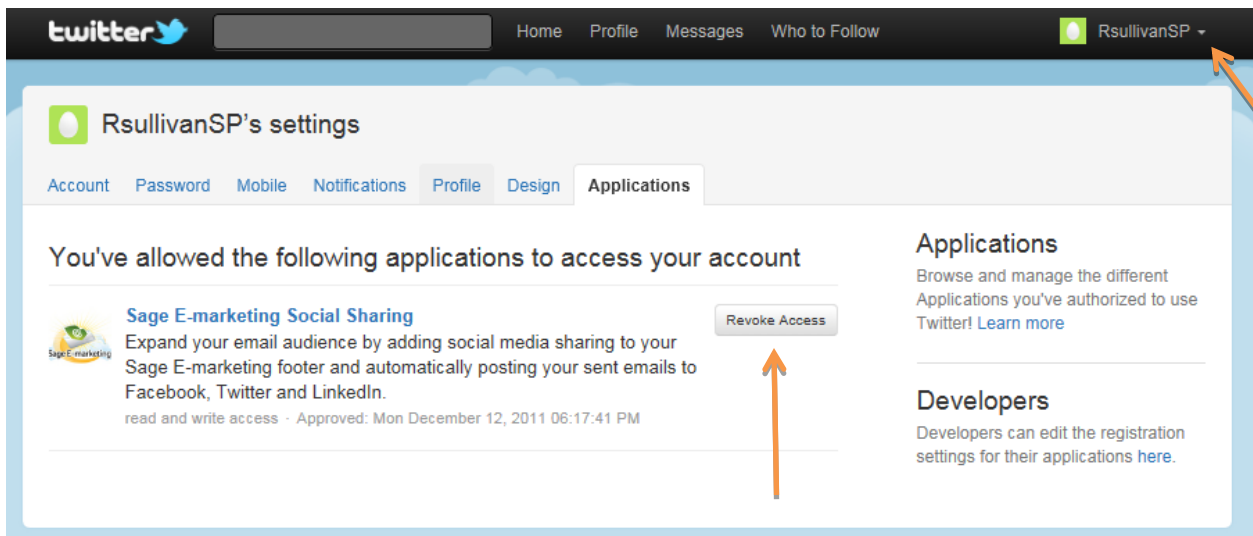
Sage E-marketing Social Sharing Test   Less than 24 hours ago   Edit ✕

Remove Sage E-marketing Social Sharing Test?

If you remove Sage E-marketing Social Sharing Test, it will no longer have access to your data and be removed from your profile, bookmarks, and Apps Page.

Remove   Cancel

TWITTER

Click the Down arrow next to your username on the top of page > Settings > Applications > Click Revoke Access next to Sage E-marketing. (You can undo this revoke right away, if needed)

twitter   Home   Profile   Messages   Who to Follow   RsullivanSP ▾

RsullivanSP's settings

Account   Password   Mobile   Notifications   Profile   Design   **Applications**

You've allowed the following applications to access your account

Sage E-marketing Social Sharing   Revoke Access
Expand your email audience by adding social media sharing to your
Sage E-marketing footer and automatically posting your sent emails to
Facebook, Twitter and LinkedIn.
read and write access · Approved: Mon December 12, 2011 06:17:41 PM

Applications
Browse and manage the different Applications you've authorized to use Twitter! Learn more

Developers
Developers can edit the registration settings for their applications here.

LINKEDIN

Click the Down arrow next to your username on the top of page > Settings > Groups, Companies and Applications > View Your Applications > Check Sage E-marketing > Remove