



Quick Start Guide To:

Getting Survey Feedback and Results

This Quick Start Guide provides basic instructions for retrieving the results of your survey.

1. Log into the Sage E-marketing portal here: <http://www.swiftpage.com/logineditor.htm>
2. Click on the Surveys button.



3. Click on the Survey Responses button on the top of the screen.

Sage E-marketing Surveys



4. Here, you will see all of your survey responses. You can click on the "Summary Data" radio button to get a compiled list of all of your feedback. You can also export your survey results and send them to an email address you wish.

View Customer Responses

Current Survey: SampleSurvey

Survey Status

Questions: 3 Responses: 5

Email Data In Excel Format

Email Data To:

Summary Data Detail Data Both

	Time Stamp ▼ ▲	Name: ▼ ▲	How would you rate our service to you as a customer? 1 = Poor, 2 = Fair, 3 = Average, 4 = Good, 5 = Excellent ▼ ▲	Any additional comments or questions: ▼ ▲
Edit - Delete	04/28/2011 10:11	John Doe	5	
Edit - Delete	04/28/2011 10:11	Test	3	
Edit - Delete	04/28/2011 10:11	Jane Doe	4	
Edit - Delete	04/28/2011 10:12	Support Chief	5	
Edit - Delete	04/28/2011 10:12	Sample	5	No, thank you

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