



## Quick Start Guide to:

### Creating a Dynamic Group

A Dynamic Group is a group which automatically adds or removes contacts based on how they qualify against a specified criterion. This Quick Start Guide details the steps of creating a new Dynamic Group.

1. Go to [www.swiftpageconnect.com](http://www.swiftpageconnect.com).
2. Enter your account details at the top of the screen and click Submit.
3. Once you are on the Swiftpage Connect Portal, click List Manager.

**Swiftpage Connect**

**Template Editor** **Send Email**

**Reports** **List Manager**

**Call List** **Surveys**

**Drip Marketing** **Social Sharing**

**Leads**

**Resource center**

- ▶ Live Demos
- ▶ Feature Tours
- ▶ Consultants
- ▶ Swiftpage Support
- ▶ Deliverability
- ▶ Education Center

**Account Management**

- Edit User Profile**
- Manage Account**
- Upgrade Account**

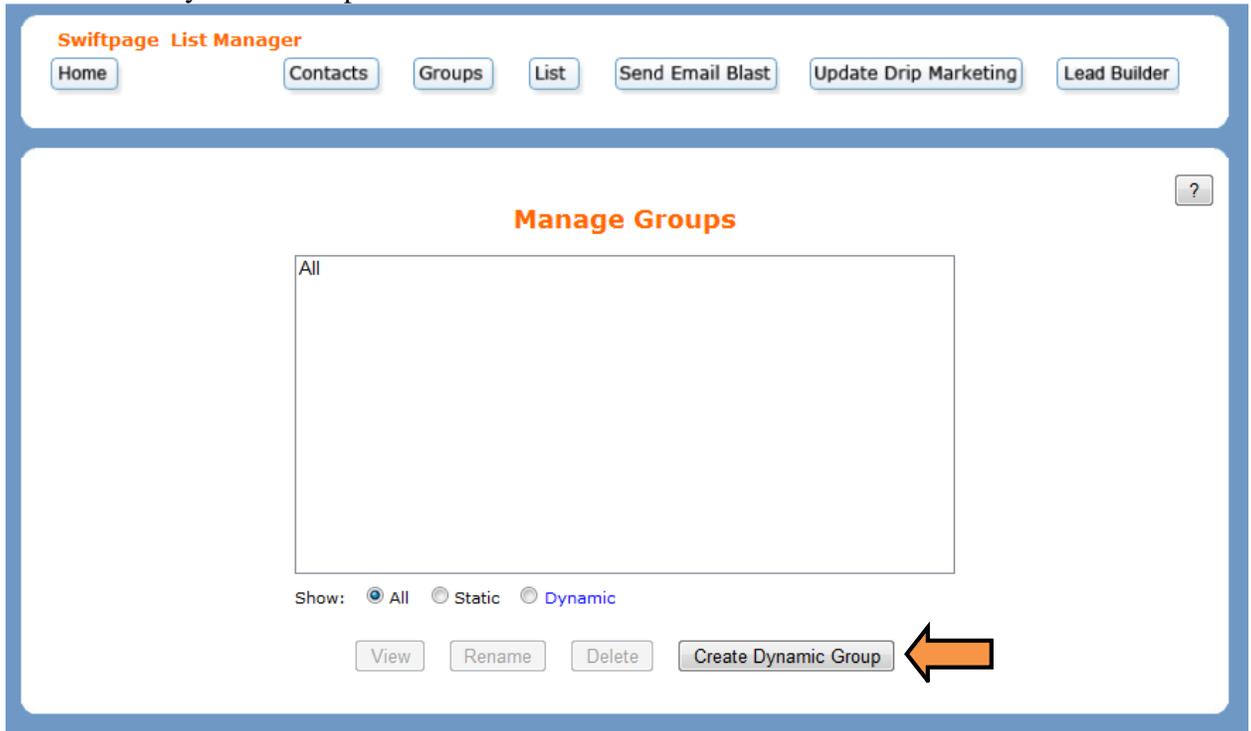
**Support Information**

Monday-Friday, 5:00am - 8:00pm EST  
Phone: 1 (877) 228-8377  
For international customers +1-303-978-1000  
Email: support@swiftpage.com

4. Click Groups.



5. Click Create Dynamic Group.



6. Select the criteria and then enter a Group Name. Click Submit to finish creating your Group.

